



HAMILTON TOWNSHIP

HAMILTON TOWNSHIP ADMINISTRATION

Joseph Rozzi – *Board Chair*
Mark Sousa – *Trustee*
Darryl Cordrey – *Trustee*
Kurt Weber- *Fiscal Officer*

7780 South State Route 48
Maineville, Ohio 45039
Phone: (513) 683-8520

Township Administrator
Brent Centers
(513) 239-2372

Police Department
Scott Hughes – Police Chief
(513) 683-0538

Fire and Emergency Services
Jason Jewett – Fire Chief
7684 South State Route 48
Maineville, Ohio 45039
(513) 683-1622

Public Works
Kenny Hickey – Director
Phone: (513) 683-5360

Assistant Fiscal Officer
Ellen Horman
(513) 239-2377

Human Resources
Kellie Krieger
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Economic Development

Zoning Administrator
Lindsey Gehring
(513) 683-8520

**Community Development
Coordinator**
Nicole Earley
(513) 683-5320

TRUSTEE MEETING AGENDA 3/16/2022

6:00 PM

- Roll Call
- Pledge of Allegiance
- Approve of the Clerk's Journal and Accept the tapes as the Official Minutes of the March 2, 2022, Township Trustee Meeting
- Bills before the Board

Presentations

- 2021 Warren County Drug Task Force Annual Report (Major Arrasmith)

Public Comments

Human Resources

Public Hearing

- Zoning amendment for property located at 6426 South State Route 48, Maineville, Ohio 45039

New Business

- Motion: To move the April 6th Meeting to April 7th at 6:00pm
- Motion: Determining whether a change in lots for the Villages of Classicway is considered a Minor or Major Modification

Work Session

Fiscal Officer's Report

- Fiscal Report and cash flow analysis

Administrator's Report

Trustee Comments

Executive Session

Adjournment

The agenda is to give an idea of the various discussions before the Board. The time and order of Agenda items is subject to change in order to maintain efficiency and timeliness of the meetings. Citizens may address the Board under the Public Comment section of the agenda.

The following guidelines protect your rights as well as those of others:

1. *Speakers must state their name and full address for the record.*
2. *The Board Chair will recognize each speaker, and only one person may speak at a time.*
3. *Speakers will address any and all comments to the Board of Trustees and Fiscal Officer. The Board may request further information from staff at their discretion.*
4. *Anyone who willfully disrupts a Board meeting may be barred from speaking further or may be removed from the meeting and detained by officers of the Hamilton Township Police Department. (ORC 505.09; ORC 2917.12)*

Hamilton Township Trustee Meeting

March 2, 2022

Trustee Board Chairman, Joe Rozzi, called the meeting to order at 6:00 p.m. Mr. Rozzi, Mr. Sousa and Mr. Cordrey were present.

The *Pledge of Allegiance* was recited by all.

Motion made by Mr. Rozzi with a second by Mr. Cordrey to approve of the clerk's journal and accept the tapes as the Official Meeting Minutes of the February 23, 2022 Trustee Meeting.

Roll call as follows:

Joe Rozzi	Yes
Mark Sousa	Yes
Darryl Cordrey	Yes

Motion made by Mr. Rozzi with a second by Mr. Cordrey to approve the bills as presented before the Board.

Roll call as follows:

Mark Sousa	Yes
Darryl Cordrey	Yes
Joe Rozzi	Yes

Presentations

2021 Warren County Sheriff Annual Report

Sheriff Larry Simms shared the yearly report and mentioned they have settled in nicely to the new office and jail, which has been open for four months now. The population housed at the jail has been steady (between 290 and 300 individuals). Sheriff Simms stated there are 500 beds total.

Mr. Cordrey thanked Sheriff Simms for his service to the county and for partnering with Hamilton Township. He inquired if Sheriff Simms was seeing any trends in crime in the area?

Sheriff Simms answered that he is still seeing a trend of drug overdoses and deaths related to drug overdoses. He stated there are also frauds targeting the elderly population. There was mention of alcohol related incidents. Sheriff Simms predicted property crimes would increase as the weather warms.

Mr. Sousa thanked Sheriff Simms for his service and helping the township when needed.

Mr. Rozzi also thanked the Sheriff for his service. He stated he toured the facility and found it impressive.

2021 Warren County Auditor Report

Mr. Weber, Fiscal Officer, indicated that due to unforeseen circumstances, Mr. Nolan was unable to join the meeting.

Public Comments

Mr. Rozzi opened the floor to public comments at 6:08 p.m.

Since there were no comments, Mr. Rozzi closed the floor to public comments at 6:08 p.m.

Mr. Rozzi turned the floor over to Mr. Weber, as there were no Human Resources, New Business or Work Session items to discuss.

Fiscal Officer's Report

Mr. Kurt Weber reviewed the Hamilton Township January 2022 financial report. Thus far, being 8% into the year, around 9% of the yearly budget has been spent. Final appropriations for the expense budget of 2022 is \$15.3 million, whereas the revenue to date is \$520,000. \$1.4 million was spent in January. He then discussed the cash flow stating the general funds have \$2.4 million, road and bridge have \$1.7 million, and police funds have \$3 million. The American Rescue Plan Act (ARPA) currently stands at \$1.25 million, but we will be getting a second deposit in the next few weeks, which would total \$2.48 million. The Fire/EMS balance total is \$3.2 million. Overall, this gives the township a total cash balance of \$14.8 million.

As there was no Administrator's Report, Mr. Rozzi opened the meeting to Trustee Comments.

Trustee Comments

Mr. Cordrey shared that the third annual Trustee Retreat was held last week and he thanked the staff for all their hard work. He also thanked his fellow board members for a beneficial discussion. Lastly, he announced that Mr. Centers was away on active military duty for the next month. He wished him a safe trip and offered continued prayers for both Mr. Centers and his family.

Mr. Sousa also thanked Mr. Centers for his service and said he would be in his thoughts and prayers. Mr. Sousa then thanked the staff for the retreat and the data preparation, presentations and open dialogue about high-level needs and projects. He indicated there would be changes to past restrictions of ARPA funds, which may open-up funding to new projects which would be beneficial to the community.

Mr. Rozzi thanked the staff for the retreat and echoed the sentiments regarding Mr. Centers and his military deployment. He commented it was nice to see everyone and apologized that the agenda was so light, but invited everyone to keep coming back to the meetings.

Executive Session

Mr. Rozzi made a motion with a second from Mr. Cordrey to enter into Executive Session at 6:14 p.m. in reference to O.R.C. 121.22 (G) (1) to consider the employment or compensation of a public employee.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes
	Darryl Cordrey	Yes

Mr. Rozzi made a motion with a second from Mr. Cordrey to come out of Executive Session at 6:45 p.m.

Roll call as follows:	Darryl Cordrey	Yes
	Joe Rozzi	Yes
	Mark Sousa	Yes

Adjournment

With no further business to discuss, Mr. Rozzi made a motion with a second from Mr. Cordrey to adjourn at 6:45 p.m.

Roll call as follows:	Mark Sousa	Yes
	Darryl Cordrey	Yes
	Joe Rozzi	Yes

DRAFT

LEGISLATIVE COVER MEMORANDUM

Introduction: March 16, 2022

Effective Date: March 16, 2022

Agenda Item: **Motion**
To move the April 6th meeting to April 7th at 6:00pm.

Submitted By: Kenny Hickey

Scope / Description: Staff will be attending the Capital Drive In on April 6th therefor we would not have a Quorum for our regularly scheduled meeting.

Budget Impact: \$0

Vote Required for Passage: 2 of 3

LEGISLATIVE COVER MEMORANDUM

Introduction: March 16, 2022

Effective Date: Next available date after passage

Agenda Item: **Motion**
Determining whether a change in lots for the Villages of Classicway subdivision is considered a Minor Modification or a Major Modification.

Submitted By: Lindsey Gehring

Scope / Description: There has been a request from Prus Properties LLC for property located in the Villages of Classicway Subdivision. The applicant has requested modification for the rearrangement of lots in Parcels C and E. This request is due to the previously approved buffer reduction for Parcel E.

Per our Zoning Code Section 5.5.8., we need the Board of Trustees to decide whether the modification is a Minor Modification or a Major Modification before it goes in front of the Zoning Commission.

Budget Impact: No impact

Vote Required for Passage: 2 of 3